

**CREEK COUNTY RURAL WATER DISTRICT NUMBER FOUR**  
**Board of Directors Regular Meeting**  
**August 3, 2021 at 6:00 pm**  
**6224 S 63<sup>rd</sup> W Ave, Oakhurst, OK 74050**

**Agenda**

Redfearn \_\_\_\_\_ Blakley \_\_\_\_\_ K. Tunnell \_\_\_\_\_ Davis \_\_\_\_\_ E. Tunnell \_\_\_\_\_

I Call to Order

II Discuss and approve minutes from July 2021 meeting

III Consent Agenda

Discuss & approve financial report for July & presentation of bills for August 2021

IIII New Business

Discuss and approve the leak adjustment for Jon & Mary Buck, Acct# 174, at 6609 W 62nd Street, in the amount of \$782.93 (water adj. & late fees)

Discuss and approve the adjustment for Jimmy Richardson, Acct# 161, at 6214 W 62nd Street, in the amount of \$62.25 (Meter replaced April 2021, usage returned to normal)

Discuss and approve the adjustment for Gary Clayton, Acct# 306, at 6524 W 68nd Street, in the amount of \$192.88 (Meter replaced July 2021, usage returned to normal immediately)

Discuss and review the 2020 Creek #4 audit submitted by Jenkins and Kemper.

Discuss and approve the engagement letter for the 2021 Annual Audit to be performed by Jenkins and Kemper CPA

Discuss hiring a new attorney for legal counsel. Multiple Board members have expressed a concern with our current attorney and the office staff has, on numerous occasions, been forced seek other legal counsel when Mr. Thomas failed to respond to requests for assistance, specifically regarding time sensitive matters.

Discuss current policy & procedure for disconnection due to non-payment. Some customers are not receiving their disconnect notices before the disconnect date. Should we start locking customers who have not made payment in several months? If so, should we add a fee for locks that are tampered with/removed?

Discuss the water loss report, potential/existing leaks, water theft, etc. (FYI, Katelynn McLaughlin is scheduled for a meeting with the office staff on September 1<sup>st</sup> at 9:30am to discuss their FREE water loss audit and a Capital Development Assessment programs. If needed, we will be referred to the DEQ leak detection team.)

V Adjournment

Posted on: \_\_\_\_\_ at: \_\_\_\_\_ by: \_\_\_\_\_